Community Health Forum
Terms of Reference (Sample)

Primary Purpose

"To represent the communities of X, Y, and Z, bringing their collective issues, knowledge and concerns to the Primary Care Team. Work in partnership with relevant agencies to improve the health of, and feedback to, each respective community"

- Establish and maintain an inclusive network of groups and individuals focused on building a healthy community
- Develop a collective health agenda, by identifying needs, issues and assets
- Set health priorities and develop/review an annual action plan
- Select community representatives for the Primary Care Team (PCT)
    - Establish a transparent method for election of community representatives to the PCT
    - Identify priorities for the reps
    - Support the reps
    - Get information back from the PCT
    - Disseminate information back to the wider community
- Act as a voice of most excluded/vulnerable
- Engage in training about health
- Participate in influencing the planning, implementing and monitoring of health services
- Advocate and lobby for changes that will lead to better health
- Engage with other agencies and groups and work in partnership
- Initiate, develop and support community-based health related projects which:
    - Promote better health e.g. walking, healthy eating, community gardens, alternative therapies
    - Work towards making services more responsive to the identified needs through increased access and increased provision,
    - To respond to agreed and identified needs
    - Provide health-related services
- Give information/feedback to the wider community and get information from wider community
- Where funding opportunities are offered specifically to the CHF, any resulting bids must be discussed and agreed at a meeting of the CHF, or a CHF sub-group convened for this purpose.